



# LAMBDA CHI ALPHA

## House Corporation COVID-19 Town Hall

### Potential Topics

- Fair Housing Act
- Housing Closures
- Event Hosting
- Opening Plans
- Force Majeure
- Assumption of the Risk Forms
- Vacancies
- Positive Tests

### “Breaking the Chain of Infection” Reference Guide

James R. Favor & Co, Lambda Chi Alpha's insurance brokers, have partnered with a consulting firm that specializes in public health and together, they have created the attached guidance and operating procedures for chapters and house corporations. We recognize this is a lot of information, and much of it is step-by-step guidance for how to do certain tasks safely. There are many very important details, so please be sure to read thoroughly to help ensure your safety and those of other members and guests.

Lambda Chi Alpha shares these with you as a resource and guidelines for how you might best operate to help prevent the spread of COVID-19 and how to respond should an outbreak occur. Note this guide is offered as a reference to help quickly find information, but all parts of the main documents provided are important and should not be excluded. Please read and discuss the important definitions, links, references, and resources included throughout.

More information can be found here:

<https://favorandcompany.com/resources/covid-19-resource-guide/>

### Event Planning

Event, Activity, and Social Planning	<a href="#">“Break the Chain of Infection”</a> , page 11
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### Social Distancing

CDC Guidelines on Social Distancing	<a href="#">SOP #1</a> , page 14
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Configuring your House for Social Distancing	<a href="#">SOP #1</a> , page 11
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### Reopening the Chapter House

Reopening the Chapter House	<a href="#">"Break the Chain of Infection"</a> , page 19
Additional Practical Measures for a Chapter Facility	<a href="#">SOP #1</a> , page 13

### Entering and Exiting the Property

Managing your Entry & Exit Points	<a href="#">SOP #1</a> , page 11
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### Learn More

Learn More about Breaking the Chain of Infection	<a href="#">"Break the Chain of Infection"</a> , page 4
What is an Incubation Period?	<a href="#">"Break the Chain of Infection"</a> , page 40

### Prevention

COVID-19 Prevention Recommendations	<a href="#">"Break the Chain of Infection"</a> , page 4
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### Personal Responsibilities

How Should One Person Prepare to Help Protect other Members and Guests	<a href="#">SOP #6</a> , page 3
General Chapter Member Guidance	<a href="#">"Break the Chain of Infection"</a> , page 29

### Personal Well-Being & Self Care



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Self-Care During Pandemics	<a href="#">"Break the Chain of Infection"</a> , page 29
Taking Care of your Mental Health & Well-Being	<a href="#">"Break the Chain of Infection"</a> , page 31
Who to Call for Mental Health Support	<a href="#">"Break the Chain of Infection"</a> , page 33
How do I take care of myself during this time?	<a href="#">SOP #6</a> , page 8

### Health Monitoring, Isolation & Quarantine Procedures

Establishing an Isolation or "Sick Room"	<a href="#">SOP #1</a> , page 10
Monitoring for Symptoms	<a href="#">SOP #4</a> , page 4
Create an Isolation Kit	<a href="#">SOP #4</a> , page 4
Isolation Procedures for a Resident	<a href="#">SOP #4</a> , page 5
House Director Procedures	<a href="#">SOP #4</a> , page 6
Caregiver Procedures	<a href="#">SOP #4</a> , page 7
Isolation Procedures for all other Residents	<a href="#">SOP #4</a> , page 8
Post-Isolation Procedures	<a href="#">SOP #4</a> , page 8
Potential Infection Response Flow Chart	<a href="#">"Break the Chain of Infection"</a> , page 15
Isolation & Quarantine Guidance and Recommendations	<a href="#">"Break the Chain of Infection"</a> , page 41

### Food Safety

Food & Drink Recommendations for Safety	<a href="#">"Break the Chain of Infection"</a> , page 44
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### Disinfectant Information

Understanding Disinfectants	<a href="#">"Break the Chain of Infection"</a> , page 36
Selecting a Disinfectant	<a href="#">SOP #7</a> , page 2
Effective Use of Disinfectants	<a href="#">SOP #7</a> , page 5
Five Steps of Cleaning and Disinfecting	<a href="#">SOP #7</a> , page 6
Vendors for Disinfectants	<a href="#">SOP #7</a> , page 8

### Cleaning

Deep Cleaning Suggestions Between Semesters	<a href="#">"Break the Chain of Infection"</a> , page 26
Environmental Cooling and Cleaning	<a href="#">"Break the Chain of Infection"</a> , page 34
Cleaning Suggestions for a Members' Room	<a href="#">SOP #6</a> , page 4
Shared Bathroom Safety Suggestions	<a href="#">SOP #6</a> , page 5
Routine Cleaning During the Term	<a href="#">SOP #3</a> , page 2
Five Steps of Cleaning & Disinfecting	<a href="#">SOP #3</a> , page 3
When Should I Clean (Recommendations for Routine Cleaning)	<a href="#">SOP #3</a> , page 4
Deep Cleaning Between Terms	<a href="#">SOP #3</a> , page 6

### Personal Protective Equipment (PPE)

Selecting Personal Protective Equipment (PPE)	<a href="#">SOP #5</a> , page 3
Proper Use of PPE	<a href="#">SOP #5</a> , page 4



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Vendors for PPE	<a href="#">SOP #5</a> , page 6
Selection and Proper Use of Personal Protective Equipment	<a href="#">"Break the Chain of Infection"</a> , page 16
Selecting a No-Contact Infrared Thermometer	<a href="#">"Break the Chain of Infection"</a> , page 24

### Vendors

Vendors for Cleaning Supplies, Security, and Signage	<a href="#">SOP #1</a> , page 14
Helpful Products (PPE, Cleaning, Disinfectant, Air Filters)	<a href="#">"Break the Chain of Infection"</a> , page 47

### Resources for House Corporations & Chapter Advisors

Assumption of Risk/Hold Harmless Agreements - Chapter Facility Residents	<a href="#">Assumption of Risk Form Packet 2020-6-4</a> , page 4
Assumption of Risk/Hold Harmless Agreements - Chapter Non-Facility Residents	<a href="#">Assumption of Risk Form Packet 2020-6-4</a> , page 7
Assumption of Risk/Hold Harmless Agreements - Volunteer	<a href="#">Assumption of Risk Form Packet 2020-6-4</a> , page 10
Assumption of Risk/Hold Harmless Agreements - Contractor Forms	<a href="#">Assumption of Risk Form Packet 2020-6-4</a> , page 13
Assumption of Risk/Hold Harmless Agreements - Visitor to a Chapter Facility Form	<a href="#">Assumption of Risk Form Packet 2020-6-4</a> , page 18
House Corporation and Chapter Adviser Procedures - Health Monitoring and Reporting	<a href="#">SOP #2</a> , page 3
Chapter Facility and House Corporation Guidance	<a href="#">"Break the Chain of Infection"</a> , page 16



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### Facility FAQs

What is the guidance on living in shared housing?

<https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/shared-housing/index.html>

How do I clean the facility if someone tests positive?

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html>

What does guidance around releasing information on positive tests of members to institutions or other constituent groups?

The right thing is to pass the request to the member and he/she can self-report.

<https://www.hhs.gov/sites/default/files/covid-19-hipaa-and-first-responders-508.pdf>

What are effective ways to communicate the plan?

Holmes Murphy has adapted an American College Health Association resource that provides effective communication strategies.

[https://www.holmesmurphy.com/fraternal/wp-content/uploads/sites/2/2020/04/Plan-Prepare-Respond\\_4.22.2020.pdf](https://www.holmesmurphy.com/fraternal/wp-content/uploads/sites/2/2020/04/Plan-Prepare-Respond_4.22.2020.pdf)

What is the guidance on cleaning and disinfecting?

[https://www.cdc.gov/coronavirus/2019-ncov/community/pdf/Reopening\\_America\\_Guidance.pdf](https://www.cdc.gov/coronavirus/2019-ncov/community/pdf/Reopening_America_Guidance.pdf)

<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>

<https://www.cdc.gov/coronavirus/2019-ncov/community/cleaning-disinfecting-decision-tool.html>

Which products kill COVID-19 according to the List N?

<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19>

May we host events?

<https://www.holmesmurphy.com/fraternal/wp-content/uploads/sites/2/2020/06/Considerations-for-Hosting-Events-FINAL.pdf>

Is there an online certification program to learn more about cleaning the facility?



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This course teaches cleaning professionals to prepare for, respond to, and recover from biohazards in the workplace. Participants will learn infection and contamination control measures for infectious disease outbreak situations such as the novel coronavirus (SARS-CoV-2).

[https://online.issa.com/issassa/ecssashop.show\\_product\\_detail?p\\_mode=detail&p\\_product\\_serno=1515](https://online.issa.com/issassa/ecssashop.show_product_detail?p_mode=detail&p_product_serno=1515)

## Resources

Assumption of Risk Forms/Favor Resources:

<https://favorandcompany.com/resources/covid-19-resource-guide/>

CDC Self-Checker:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>

Cloth Coverings:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>

Contact Tracing:

<https://www.coursera.org/learn/covid-19-contact-tracing?edocomorp=covid-19-contact-tracing>

Fair Housing Act:

<https://www.holmesmurphy.com/fraternal/wp-content/uploads/sites/2/2020/05/Fair-Housing-Act-Resource.pdf>

Force Majeure:

<https://www.holmesmurphy.com/fraternal/wp-content/uploads/sites/2/2020/04/Force-Majeure-Resource.pdf>

Handwashing:

<https://www.cdc.gov/handwashing/when-how-handwashing.html>

<https://www.fda.gov/drugs/drug-safety-and-availability/fda-updates-hand-sanitizers-consumers-should-not-use>

**CDC Resource Center:**



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<https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc>

### **Holmes Murphy Fraternal Partners COVID-19 Resources:**

<https://www.holmesmurphy.com/fraternal/resources/resources-sororities-fraternities/>

<https://www.holmesmurphy.com/covid-19-resource-center/>

**Fraternal Law, VonLehman CPA [Webinar](#)** (Start at Minute 40)

## COVID FAQs

How does COVID-19 spread?

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-covid-spreads.html>

How can I protect myself and others?

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

What are the symptoms of COVID-19?

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

What if someone shows symptoms?

CDC has a self-checker which is a guide to help you make decisions and seek appropriate medical care. <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/testing.html>

What if I am sick or caring for someone who is sick?

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/index.html>

When can I be around others after I have had or likely had COVID-19?

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html>

Who are the people who should take extra precautions?

<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html>